**Community Relations Subcommittee**

**Subcommittee Meeting**

**September 20, 2017**

**Final Minutes**

MEMBERS PRESENT: Kim Sherwood, Hagan Rivers

OTHERS PRESENT: Kevin Lyons

**Call to Order:** Kim Sherwood called the meeting to order at 6:02 p.m. in the Administration Building of Masconomet.

**Minutes of June 21, 2017:** Approved.

**Use of Google Docs for Official School Documents:**

Member Hagan Rivers presented her findings as to whether Google was indexing and allowing searches of school files that are published on Google. Her answer is that Google searches do locate school documents, provided that the documents have been properly set to OCR format ( Character Recognition Software.) Masco is doing a great job of properly setting up documents in this format. The only issue is that there can be a time lag of days or weeks before Google updates the index to include recent documents. H. River’s complete email dated September 14, 2017 is listed below in Documents and can be accessed upon request.

**Newspaper Article Review.** It remains unclear whether the article on Socio-Emotional Health was published in the newspaper, update at the October 18, 2017 meeting.

The Committee spent some time discussing topics for additional article production this school year. In somewhat the order of publishing preference, they are as follows:

Pathways- new 9th grade program

Vision 2025- the last article on this topic was published in January 2016

Budget Goals/ Calendar

External Habeeb School Grounds Report- to be tied in to capital budgeting

Turf Up Masco

Personalized Learning

A firm timeline needs to be developed to move the article plan forward.

**Other Business- Old or New.** K. Sherwood raised the question of whether we should be planning some communication around facility use by groups that rent the facilities for use outside the school program.

It was noted that Attorney Naomi Stonberg would be presenting her findings on this topic at the full school committee meeting to follow that evening. No further action was taken.

**Adjournment:** A motion was made by Hagan Rivers.

Motion: To Adjourn

Vote: Motion passed at 6:55 pm.

**Documents**

Email dated September 14, 2017 from Hagan Rivers. Heading: Google Drive Searching Report